

TJB PUBLISHING LIMITED LATE ENTRY POLICY 2025

Late Entry Policy

- 1.1 TJB publishing fully understands that there will be times when closing dates are missed by applicants for many reasons. Given the revision time by students that may already have been completed TJB publishing recognise this and will endeavour to fit students into our competition day online schedules
- 1.2 The timetable between the closing date and the start of all competitions allows scope for some flexibility about accepting entries after the closing date, however, we must ensure that TJB publishing does not compromise on service to the vast majority of applicants who make their entries on time.
- 1.3 Successful late entries are charged at £10 per applicant.

Late Entry Window For Online Entries

- 2.1 The late entry window will be open for online competitions for five working days after the online closing dates
- 2.2 TJB publishing will endeavour to accept entries during the late entry window
- 2.3 Entry can only be accepted if they are made online via email to TJB Publishing and the full fee is paid.
- 2.4 Late entries cannot be accepted by post or telephone

Late Entries Received After The Late Entry Window

- 3.1 We cannot accept any entries received more than five working days after the online closing date.
- 3.2 Late competition entries will only be accepted if TJB publishing can successfully make adjustments to the competition day schedule. This is not guaranteed.
- 3.3 Competition entrants who wish to enter competitions after the closing date should do so by direct email to TJB publishing and be accompanied with your chosen method of payment. Direct entries for late entries need to be reconciled with TJB publishing and/or School Events with a full late entry fee payment. Late entries cannot be accepted by telephone.
- 3.4 If the entry is accepted by TJB publishing it will be confirmed via return email.
- 3.5 If the entry cannot be accepted, the applicant will be informed via email and the late entry fee will be refunded.

- 3.6 TJB publishing reserves the right to refuse invalidate or cancelling entry and to return any entry received after the closing date past. In such cases the entry fee/fees will be returned under the conditions set out in our exam regulations.